

EPA Technician Certification

Examination Rules

The United States **Environmental Protection Agency (EPA)** has established a mandatory program that requires all technicians to be certified before performing maintenance, service, repair, or disposal of an appliance that contains refrigerant chemicals.

The agency has developed four types of certifications:

- TYPE I - for servicing small appliances
- TYPE II - for servicing high and very-high pressure appliances
- TYPE III - for servicing low pressure appliances
- UNIVERSAL - for servicing all appliances

To obtain certification, you must pass a closed-book proctored test which contains 25 questions about EPA regulations, and 25 questions on recycling procedures in the areas in which you work. You may choose to test in only one area, or you may choose to test in more than one area, or you may choose to take the Universal test which consists of 100 questions: 25 general and 75 sector-specific (25 from each sector of Type I, Type II and Type III). The minimum passing score is 70%.

Internet Testing is Available

If you already earned a TYPE I certification, the CORE exam taken as open book cannot be applied towards a TYPE II, TYPE III, or UNIVERSAL CERTIFICATION. It must be taken as a proctored exam. Therefore, please be prepared to do the Core, Type II, and Type III examinations together if your objective is to earn a Universal Certification. Taking them separately increases the fee \$50 because we have to process your credentials more than once. If paying the extra \$50 is not a problem, you can take the exams at different times/dates.

Proctored exams must be scheduled through the AC/C TECH Student Dashboard, not the AC/C TECH Web-based Classroom. Simply login to the main website acctech.us, click "Test Scheduling", select a date followed by the hour... then click submit. All testing will start on the hour selected, and therefore, please be ready to start. Late arrivals will have to reschedule.

Software Requirements

AC/C TECH uses GoToMeeting.com software to proctor exams. You will need a detachable webcam or smart phone to satisfy this requirement. Most tech's use their smart phone for proctoring and their desktop (or laptop) for testing. **Note: The device must be positioned so that the proctor can see you and the computer monitor at the same time (see example). We are required to verify that you answered the questions without using books and notes, and without searching the internet for answers. You will not be permitted to start the test until your webcam or phone is positioned correctly.**



In addition, you cannot leave the visual area until all exams are completed. Therefore, please take care of all other business prior to testing.

Once more, we use GoToMeeting.com software to proctor exams. Please review - **How to Join a Meeting** - prior to the test date. On the day of testing, you will need a 9-digit meeting ID to join the session which will be posted on the student dashboard 15 minutes prior to the starting time. Remember, the student dashboard is not the Web-based classroom, the student dashboard can be accessed by logging into the main website: www.acctech.us. Afterwards, scroll to the bottom and you will see the 9-digit meeting ID.

We recommend that you check the compatibility of your computer system prior to testing. Below are links for checking:

1. **Check the Compatibility of Your Computer System**
<https://support.goto.com/meeting/system-check>
2. **Join a Test Session**
<https://support.goto.com/meeting/help/join-a-test-session-g2m050001>
3. **How to Join a Meeting**
<https://support.goto.com/meeting/help/how-to-join-a-meeting-g2m030001>

Allowable Reference Materials

You may use a Pressure/Temperature chart during testing, which cannot be shared by others. No other reference material is allowed. Additionally, searching for answers over the internet is prohibited.

Note Taking

No part of the exam may be copied or reproduced in any manner, including taking photos of questions.

No Talking

Talking is prohibited during testing. No technical questions of any sort will be answered by proctors. If you do not understand a question on the examination, do your best to answer it. If you feel a question has an error, notify the proctor and he/she will inform EPA.

Personal Identification

Proctors are required to verify the identity of individuals taking exams. Acceptable forms of identification are drivers' license, governmental identification card, passport, or military identification.

Violation of these rules will result in disqualification. If you are not certain about anything, ask a proctor before starting the examination.